

seasonal checklist | *autumn*

Autumn is Spring's sister for cleaning and preparing for Northeast Ohio's weather. Before the snow flies, ensure that your home is safe and ready—both indoors and out. Check every nook and cranny to seal out cold winds, moistures and leaks.

- Change the batteries on your smoke & carbon dioxide detector & check your fire extinguishers biannually when you fall your clocks back!
- Replace or install weather stripping & weather proof windows & doors before hard winter winds blows in through the cracks.
- Request a furnace check & turn it on to ensure your home is ready to be heated on the first chilly day of Fall.
- Monitor your roof, vents, skylights & chimneys for leaks before snow falls – & melts into your home.
- Put away spring & summer wardrobe & shoes in their own airtight containers & check all winter items for lost buttons, loose hems & mis-sized articles which should be donated or handed down.
- Do a full inventory & replacement of bulbs inside & outside your home & wash all light covers. Unscrew all of your light fixture covers & clean appropriately, let dry & re-attach.
- Check toilet for leaks.

Concierge Services

Contact your Pattie Group property manager to schedule the following home services. Is there a task on your list you don't see here? Just ask.

- Remove debris from gutters & roof vents
- Properly clean all outdoor furniture
- Pressure wash home exteriors, walkways, etc.
- Clean/store screens & install storm windows
- Clean all carpets & area rugs
- Repair cracks in home that can let cold air in
- Have chimneys & flues inspected & cleaned.
- Balance & tighten ceiling fans
- Drain your hot water tank & remove any sediment in the bottom of the tank

Quarterly Checks

Tasks to do at the start of every season.

- Replace your HVAC filters (monthly)
- Inspect dryer vent for lint or debris
- Balance & tighten ceiling fans
- Launder pillows & turn your mattresses
- Clean your oven, fridge & freezer
- Replace baking soda boxes in fridge & freezers
- Wipe down baseboards & radiators
- Discard expired medications & beauty products
- Reorganize your closets & give away excess
- Check all fire extinguishers

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Let us help with your to-do list today.

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